



# First Unofficial Meeting - 30/06/23

## Starbucks IP

Attendees: Aisha, Daoud, Darren, Ela, Hersi, Janine and Rishi

## GENERAL

- Meeting with Marketing department (Martin Fort)- Tuesday 4th July (Tentative)
- Handover meeting- Tuesday, 4th July
- Creating the teams
  - o Deadline to create teams- 7th July
  - o Post on Instagram and Facebook- 10th July
  - o Deadline for applications- 17th July
  - o Interviews- 18th – 31st July
- ISIC cards, reserve CU centrum for orientation day
- Board picture- Decide on dress code, location
- Meeting with Dean 2x a year- watch out for it on Spolek group chat

## PR

- Renew the domain name- Deadline 22nd July
- LF1 Year of 2029 group on Facebook & WhatsApp
- Year WhatsApp group chat (For all the years)
- Meeting minutes- Posted monthly on the MEDSOC Website
- Explore options to update the website
- Highlights for individual teams on Instagram

- Facebook page is dead- Try to revive it
- Reports/complaints on MEDSOC website

## **EVENTS**

- Freshers week
  - o Poll for events- Monday 3rd July
  - o Figure out the structure of freshers week- Day/night events, keep sufficient space between night parties
  - o Events that will be there for sure: Beer garden, boat part, guide dinner, pub crawl, interfaculty, City tour
- Make all the clubs official- have a meeting to confirm the heads of the clubs

## **ACADEMIC AFFAIRS**

- Plan for academic events in freshers week
- Intro to years seminar- End of September/Beginning October
- Make a guide for every subject, every year – 2nd week of October
- Weekly exam question seminars

## **STUDENT SUPPORT**

- Reach out to private psychological clinics
- Plan a Mental health seminar
- Feedback on guides questionnaire
- Regular guide meetings

## **DENTISTRY**

- Figure out the plan for the Dentertainment party in Freshers week
- Work with Academic Affairs to plan relevant dentistry seminars during the year
- Work with Student Support to instruct guides about dentistry specific information

## **TREASURER**

- Collect the money from Adit
- Make an estimated costs document for freshers week

- Figure out the structure of Charity Team